

**REGULAR MEETING MINUTES
BOARD OF ALDERMEN OF THE CITY OF CUBA, MISSOURI
TUESDAY – OCTOBER 15, 2024 – 6:00 P.M.
CUBA CITY HALL COUNCIL ROOM**

Mayor Kevin Copling called the meeting to order. Aldermen present: Joyce Hartzell, Debbie Martin, Dave Honea, Tony Hutson, Harold Halbert, Jeff Bouse. Police Captain: Ben Scharfenberg. City Attorney present: Charles Hurth III.

Motion by Halbert, seconded by Hutson, to approve the agenda. Vote: All ayes.

Citizens participation: None

Motion by Martin, seconded by Hartzell, to approve the regular meeting minutes from October 1, 2024. Vote: All ayes.

Motion by Bouse, seconded by Hutson, to approve the executive session meeting minutes from October 1, 2024. Vote: All ayes.

Motion by Halbert, seconded by Bouse, to approve the bills to be paid. Vote: All ayes.

Water main project – NW Main, McLeod, and Highway ZZ: Cameron Schweiss with Archer-Elgin Engineer presented the council with Task Work Authorization No. 7 for the NW Main, McLeod, and Highway ZZ Water Main Extension – Engineering Services. Schweiss explained that this is a order for the engineering services that are based upon a project scope with includes design and bidding up to approximately 4000 linear feet of new water main to connect the city’s existing Well #1 and Water Tower along NW Main Ave and provide a new water line on NW Main from Smith to McLeod, on McLeod from Main to Spencer, and on Route 66/Highway ZZ from McLeod to the city limits. This extension will also allow for future looping capacity to existing water system and storage north of I-44 via separate projects. Engineering services include the survey phase, design and permitting phase, and the bidding phase. **Motion by Hutson, seconded by Martin, to approve and proceed with Task Work Authorization No. 7, NW Main, McLeod, and Highway ZZ Water Main Extension project. Vote: All ayes.**

Budget revisions through September 30, 2024: Jennifer Basham presented a budget revision and a budget revision A. Both revisions were the same, the difference between them were a real estate revision for \$150,000 and salary increases of \$90,000. Martin stated that revisions requested had to be paid for but the salary increases and real estate had not been discussed and didn’t want to pass with out discussion first. Hartzell asked if they would get information on the real estate and salary increases. Mayor Copling stated that some property may come up for that amount and wanted it available in the budget to purchase. Honea asked what the real estate was for. Mayor Copling stated that if the property comes up then it would be discussed and asked for the money to be moved from capital

improvement. Hartzell asked if the revision had to be passed now. Basham stated that the revisions need to be made in a timely manner. **Motion by Martin, seconded by Honea, to approve the budget revision A through September 30, 2024 without the real estate and salary increases (attached).** Roll call vote: Hartzell-no, Martin-yes, Honea-yes, Hutson-yes, Halbert-yes, Bouse-no.

Budget transfers through June 30, 2024: Basham presented budget transfers through June 30, 2024 (attached).

Mayor Copling asked if the playground money was in the revisions. Basham stated no, the revision wouldn't be made until there is an exact amount. Mayor Copling asked Attorney Hurth how that could be done if an amount for playground equipment was approved. Attorney Hurth stated that contracts and budgeting are separate but understood that the council approved \$400,000. Bouse stated that he called the playground company, and the contract has to be signed and half the money down by a certain date. Hutson asked for clarification, can the council pass the revision and vote on the playground equipment and then do the revision in the next quarter. Basham stated that financially speaking, after the revisions, she advises against as it will strain the budget.

Martin stated that normally, the bid is passed then an ordinance is prepared and presented for authorization for an agreement and signature at the following council meeting so it wouldn't be ready as the bid hasn't been approved yet. Hartzell asked if it is in the capital improvement then why not just transfer it now. There was discussion regarding the playground equipment and the budget.

Mayor Copling asked if the transfers could be tabled and come back to it. It was explained that the transfers are through June 30, 2024 and the playground equipment did not effect them.

Motion by Martin, seconded by Honea, to approve the budget transfers through June 30, 2024. Roll call vote: Bouse-yes, Halbert-yes, Hutson-yes, Honea-yes, Martin-yes, Hartzell-yes.

Bouse asked if there could be a new motion for the revisions if the playground equipment is approved. Attorney Hurth stated that you can't go back as it is now public record, but can make a motion for an amendment.

City Hall server bid: A budgeted bid for a new server at City Hall was presented from Net Engineer for \$5562.27. **Motion by Martin, seconded by Hartzell, to approve the server bid from Net Engineer for \$5562.27.** Vote: All ayes.

City Hall IT/security package bid: A budgeted bid for IT/upgraded security was presented from Net Engineer. The recommended package is the Advanced Package (Gold), see attached. It will be an additional \$904.89/month. **Motion by Hutson, seconded by Martin, to approve the IT/security Advanced Package (Gold).** Vote: All ayes.

An extra benefit for those that want to utilize is a managed password management program. It's an extra security for passwords on the computer. It is \$3.75/month/computer. **Motion by Martin, seconded by Hutson, to approve the managed password management program at \$3.75/month/computer for those who want to utilize. Vote: All ayes.**

Motion by Bouse, seconded by Hartzell, to make an additional budget amendment to the budget revisions through September 30, 2024 of \$400,000 for playground equipment. Roll call vote: Hartzell-yes, Martin-no, Honea-no, Hutson-no, Halbert-yes, Bouse-yes. Tiebreaker Mayor Copling-yes.

Fall clean-up: Clerk Garbo requested approval for a fall clean-up November 4 – November 8 from 8:00 am – 3:30 pm. Residents are responsible for bringing their items to the dumpster located at the Animal Shelter. **Motion by Hartzell, seconded by Halbert, to approve the fall clean-up November 4 – November 8. Vote: All ayes.**

Airport committee recommendations – consultants bids: No report at this time.

Status of EOC contract: Attorney Hurth stated that he spoke with David Smith, county attorney, in regards to formalizing an agreement/contract for the EOC space and as he is not familiar of the building sees no reason to think an agreement won't work. Hutson stated that he received an email from Darren Dake asking that Attorney Hurth contact him regarding a contract, but Attorney Hurth was instructed to work with Smith. Attorney Hurth will have an update at the November 7th council meeting.

Cuba Sports Complex fence bid: A bid was presented for baseline fencing at the Sports Complex from All-Type Fence Inc. for \$3930.00. This is a budgeted item. **Motion by Honea, seconded by Hartzell, to approve the bid from All-Type Fence Inc for \$3930.00. Vote: All ayes.**

Sign bids: Hood Park – Mayor Copling stated that there is no bid for this sign as city workers will rehab the sign instead of replacing.

Old Mepco Building – main office – Mayor Copling presented a bid for a new sign at the old Mepco building. Martin asked if it is in the budget and Basham replied no. Bouse asked if it could wait until budget time and Mayor Copling replied yes. Discussion tabled.

Playground equipment bids: Mayor Copling presented bids for playground equipment and stated that only one bid was for everything required while the other bids still required foundations and groundwork. Honea stated that at the end of this meeting the budget will be a crazy amount over. Mayor Copling stated that the playground equipment money is coming from the capital improvement tax and there is \$1.7 million in that fund and the citizens deserve a playground. Honea stated that the citizens deserve water, sewer, electric, and natural gas. Mayor Copling stated that the council doesn't understand the capital improvement tax. Martin stated that Mayor Copling is saying that the citizens deserve it but can't understand why people would want to pay a park tax and a capital improvement tax

for a playground to not come from the park tax and the city is living beyond their means. Basham stated that \$400,000 was just transferred from the capital improvement tax so there is now less in that fund.

Playground Boss	\$244,631.00
Playground Boss	\$386,336.00
Playground Boss	\$323,761.00
AB Creative	\$367,377.16 equipment, installation & rubber nuggets
	<u>\$ 7,497.96</u> timbers
	\$374,875.12 total

Motion by Bouse, seconded by Hartzell, to approve the bid from AB Creative to purchase and install playground equipment and timbers for a total of \$374,875.12. Roll call vote: Bouse-yes, Halbert-yes, Hutson-no, Honea-no, Martin-no, Hartzell-yes. Tiebreaker Mayor Copling-yes.

Park and Recreation committee recommendations: The park and recreation board recommended purchasing 2 nets for the soccer field at Hood Park totaling \$950.00. Noel and Amy Hendrix provided the specifics to order the nets. **Motion by Hutson, seconded by Halbert, to approve the purchase of 2 soccer nets for \$950.00. Vote: All ayes.**

The park and recreation board recommended discontinuing the phone line at Hood Park that runs to the fair office. Martin spoke with Tracy Staples and is ok to discontinue. **Motion by Hutson, seconded by Martin, to approve discontinuing the phone line at the Hood Park fair office. Vote: All ayes.**

The park and recreation board has finalized a 5 year plan and if the council would like a formal presentation they would be happy to present. At this time Hutson thinks the board can look over the plan.

Fortress Security – Hood Park camera update: Basham stated that the camera project is almost complete except for Hood Park and there is not enough internet bandwidth to install all the bid cameras at Hood Park. Fortress Security would like to present a revised bid/contract update with a possible restructure when the internet problem is resolved. The invoice being received will be for all work done except Hood Park.

Police Chief report: Keven Ziegler per diem for K9 training – Ziegler will attend the K9 training for 4 weeks x 5 days x \$40/day totaling \$800. In the past the officer going to the training receives the per diem up front to cover their costs. **Motion by Bouse, seconded by Hartzell, to approve the \$800 per diem to officer Kevin Zeigler. Vote: All ayes.**

Captain Scharfenberg stated that an officer came across an RV staying and plugged in at Hood Park and asked for clarification of what the city is allowing. Jessica Baker stated that all electric meters have been locked up and no electric would be available. Captain Scharfenberg asked about campers staying there with no utilities, is it allowed. Martin asked if it is allowed since it is a public park. Bouse asked about the gates being locked at night and Captain Scharfenberg stated that it only keeps the officers out that

patrol as others will drive around the gates. Andi Harley read the ordinance regarding camping and park hours. Martin stated that the rules will have to be the same for all.

Honea stated that Glen Shockley, water supervisor, asked about the pay for an experienced laborer. Pay will be discussed when all applications are received.

Hutson stated that with the water laborer position still open, Michael Montgomery needs to be officially moved to the natural gas department. **Motion by Hutson, seconded by Bouse, to move Michael Montgomery to the natural gas department effective October 16, 2024. Roll call vote: Hartzell-yes, Martin-yes, Honea-yes, Hutson-yes, Halbert-yes, Bouse-yes.**

Halbert stated that the old firehouse looks good and is a big improvement.

Bouse stated that he has two bids for new windows at the old EOC, new tourism center building.

Miller Glass \$15,415.42 (front windows) \$4,984.34 (side windows)

Coverdell Auto Glass \$14,878.19 (both)

Motion by Bouse, seconded by Hartzell, to approve the bid from Coverdell Auto Glass for \$14,878.19.

Vote: All ayes.

Hutson stated that the water laborer position application process ends October 18, 2024 at 4:00 pm and would like to have a recommendation by the next council meeting or earlier. It was discussed and decided to have a special council meeting on October 21, 2024 at 5:00 pm.

Bouse stated that he was contacted by a homeowner and asked about the stumps from the city cutting the trees down on his property and would like them grounded down. Honea clarified that this is the tree trimming service by Brown's Tree Trimming. The policy will have to be checked on regarding stumps in the power lines.

Mayor Copling stated that the next council meeting will be on November 7, 2024 because of the election.

Mayor Copling stated that the city always talks about bringing stuff in for the citizens, like the playground equipment, and hopes it was a good decision.

Motion by Honea, seconded by Bouse, to adjourn. Vote: All ayes.

Lainie Garbo, City Clerk